

# UNDERGRADUATE ACADEMIC POLICIES

## Repeating Courses

Undergraduate students may repeat only those courses taken at Franklin Pierce University from which they withdrew or have earned a grade of D+, D, D- or F. Courses with an earned grade of D+, D, D- or F may be repeated twice; withdrawn courses may be repeated without limit\*.

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However, since course repeats may impact financial aid eligibility, students are highly encouraged to contact the Office of Student Financial Services (OSFS) prior to repeating a course. Students who do not meet the required grade point minimums for prerequisite courses in certain majors or minors may request special permission from the Dean or designee to repeat the course. Such courses may be repeated only once.

Students choosing to repeat a course should thoroughly review their course history, including transfer credits, with their advisor before registering. The student is ultimately responsible for the decision to repeat a course.

Once a course has been repeated at Franklin Pierce University, both grades remain on the transcript, but only the highest grade for the course is computed in the cumulative GPA. All final grades will appear on the student's transcript.

The repeated course will be noted with an asterisk (\*) and the new grade will be followed by an (R). A student may elect to take an equivalent course, with permission, at another college and receive credit for that course, but the course grade will not alter the student's cumulative grade point average and the original grade will remain as part of their GPA.

***\*All withdrawn courses count as attempted credits and will not replace an earned grade.***