

# UNIVERSITY POLICIES

## Graduate Student Status Policy

This policy requires notification to the Student Financial Services Office when a student faces academic sanctions and/or dismissal from an academic program.

### Definitions

**Academic Probation:** Official warning that the student's academic performance falls below the University's requirement for good academic standing. This may impact the student's continued enrollment in the program of study and/or progress towards graduation.

**Good Academic Standing:** A student is considered in good academic standing when they are meeting the program's specified term grade point average (GPA); cumulative GPA; achieving a pass grade in Pass/Fail courses, internships, externships; and adhering to professional guidelines and standards.

**Sanction:** Official written notification to the student that they fail to maintain good academic standings with guidelines and timelines for corrective actions or program dismissal.

**Academic Dismissal:** Official notification that a student is disenrolled from an academic program.

### Notification Process

1. The Dean or designee will notify the Student Financial Services Office via email [osfs@franklin Pierce.edu](mailto:osfs@franklin Pierce.edu) that a student is facing program dismissal no later than the third week prior to the end of the term. The notification must include the following:
  - a. Student's name and ID
  - b. Program of Study
  - c. Academic term and date of final grades
  - d. The term the student would be dismissed and effective dateThe Registrar's Office will be copied (cc'd) on the notification to Student Financial Services for awareness.
2. The Dean or designee will notify Student Financial Services via email [osfs@franklin Pierce.edu](mailto:osfs@franklin Pierce.edu) on the first day of the impacted term of dismissal of the student's final academic standing and the consequences (e.g., disciplinary sanction, program dismissal).

### Student Financial Services

Upon notification that a student has a potential for program dismissal, OSFS will flag the student's account to defer disbursement of federal funds and release of refunds until receipt of a final decision at the end of the term. The SFS will contact the student to discuss financial aid implications of the student's academic status.

### Student Appeal

A student who appeals an academic dismissal decision is considered "not in good academic standing." The student is allowed to continue attending classes until the final decision is rendered on the appeal. A ruling against the student will result in immediate enforcement of the program dismissal. The program dean will notify Student Financial Services of the final decision. OSFS will hold the disbursement of all financial aid until notified of an appeal decision.